

# **Kairos E-News #1 - 10/12/11**

## **Website Orientation for Kairos Volunteers**

The new [www.MyKairos.org](http://www.MyKairos.org) website is up and running, and we thought it only appropriate to give you an orientation of some of the features:

**Home Page** - [www.MyKairos.org/index.html](http://www.MyKairos.org/index.html) - There is a rotating image that randomly changes in the main body of the home page. We will use that to highlight important items of interest to our volunteers. Currently we are highlighting #1 weekends and the fact that the Fall 2011 “*God’s Special Time*” newsletter is available in the Newsroom. There is also an electronic form for receiving the Kairos E-News.

**About Us** - [www.MyKairos.org/about.html](http://www.MyKairos.org/about.html) - Generic, standardized text explaining the basics of the ministry.

**Directory** - [www.MyKairos.org/directory.html](http://www.MyKairos.org/directory.html) - This has several pages with information about the KPMI Staff, Board Members, International Council members, KPMI Foundation Board members and most importantly, the Ministry Map. Hopefully you will find this easy to use. Note the “Click Here to Update this Page” on each state/country page. Use this form to add/correct your state’s information.

**Kairos Kalendar** - [www.MyKairos.org/kalendar.html](http://www.MyKairos.org/kalendar.html) - This is actually 7 calendars all rolled into one with the ability to filter out unwanted information and make it easier to find any information associated with a specific date. Administrative (conferences, meetings, etc), KI Men’s (Men’s Weekends), KI Women (Women’s weekends), KO Weekends, KT Weekends, AKT, US Holidays. Click on the small drop down box in the upper right hand corner of the Kalendar to select or deselect items you don’t want to see. This rests when you reload the calendar. Click on a particular item to display all the additional information associated with that event, contact info, agape request, and prayer requests. Etc. The Report Your Weekend allows Leadership to automatically send us the information for the Kalendar. Please allow us 24-72 hours to update the Kalendar.

**Downloads** - [www.MyKairos.org/downloads.html](http://www.MyKairos.org/downloads.html) - Self-explanatory for each level of the ministry and various key functions.

**Get Involved** - [www.MyKairos.org/involved.html](http://www.MyKairos.org/involved.html) - Self-Explanatory

**Fundraising/Donations** - [www.MyKairos.org/fundraising.html](http://www.MyKairos.org/fundraising.html) - Electronic donations, various fund-raising initiatives at the state level, KO fundraising ideas, and information on stewardship.

**Ministry Programs** - [www.MyKairos.org/programs.html](http://www.MyKairos.org/programs.html) - basic information about Inside, Outside and Torch.

**Supply Ordering** - [www.MyKairos.org/order.html](http://www.MyKairos.org/order.html) - a brand new consolidated and hopefully easy to use shopping cart. It accepts all 4 major credit cards and PayPal. Shipping and Handling is included in the price.

**Newsroom** - [www.MyKairos.org/newsroom.html](http://www.MyKairos.org/newsroom.html) - Newsletters, Press Releases and Videos. The latest info will be randomly displayed on the Home page, which hopefully will get you returning to the website regularly.

**Register Weekend Information** - [www.MyKairos.org/register.html](http://www.MyKairos.org/register.html) - this is the same link that is on the Kairos Kalendar, just in a prominent place on every menu.

**Links** - [www.MyKairos.org/links.html](http://www.MyKairos.org/links.html) - this Internet links to every Kairos website that we know of. If yours is missing, let us know.

**Contact Us** - [www.MyKairos.org/contact.html](http://www.MyKairos.org/contact.html) - this page contains every possible way to contact KPMI including a Google Map that will help you drive up to our front door.

**FAQs** - [www.MyKairos.org/faq.html](http://www.MyKairos.org/faq.html) - There are three separate FAQs in this section, Kairos, EZRA and the [www.MyKairos.org](http://www.MyKairos.org) website

Any menu that has the button “**Muestre Esta Página en Español**” will take you to a Spanish Translation of that page. Not all pages and documents are translated but the Translation Team is working on it.

Google Search - You can search for anything you can think of on the [MyKairos.org](http://MyKairos.org) website using this feature.

We are using electronic forms quite extensively on this site, to route your information efficiently, receive your feedback, and give you a user friendly interface with the website.

Electronic Conference Registration will be available as soon as the Conference details are confirmed.

If you have any questions, let us know.

The [www.MyKairos.org](http://www.MyKairos.org) Website Development Team