



Excellence Initiative State Reviewer Role

Purpose of the Excellence Initiative Report:

As stated in the Kairos Excellence Initiative Procedures available on the myKairos.org website, “The purpose of the Kairos Excellence Initiative is to enhance the quality and effectiveness of our Ministry by fostering compliance with the program policies defined in the current Program Manual.” The Excellence Initiative is the ‘Gold Standard’ of evaluating compliance in the three programs that together make up Kairos and should not be regarded as a report card but should be viewed as an instrument or tool to help future Advisory Councils and Weekend Leaders avoid common pitfalls and to learn and address opportunities to improve as they plan and execute a Kairos Weekend.

Overarching Role of the State Reviewer:

During each Kairos Weekend, beginning at team formation and ending with Continuing Ministry, the Weekend Advising Leader or the Advisory Council designated Excellence Initiative entry person should be filling in the questions on the Excellence Initiative Report form. As the three programs are different, there are Excellence Initiative report forms available on the myKairos.org website downloads and Ezra for Kairos Inside, Kairos Outside, and Kairos Torch. Ideally this report should be submitted to the www.KairosEI.com website by the Excellence Initiative entry person within two weeks after the end of the Weekend. The role of the State Reviewer is to thoroughly review reports submitted by the individual Excellence Initiative entry persons. In states with few Advisory Councils and Ministry Weekends, there may be only one State Reviewer whilst in states with more Advisory Councils, there may be a team of State Reviewers with or without a State Reviewer coordinator.

Recommended Procedures:

For the State Reviewer job, much like everything worthwhile in life, prayer is important and necessary. If you review reports of the same Advisory Councils, why not make note of Weekend dates and pray for all involved? By noting the date and praying for the Weekend, you can anticipate when the Excellence Initiative report will be submitted. Remember Whose ministry Kairos is and remember Whose servant you are as you perform the review. You have probably been offered this job due to your Kairos experience and the faith and trust your brothers and sisters place in you.

- Sign into the Kairos Excellence Initiative website (www.kairosEI.com);
- Thoroughly read the Excellence Initiative report the first time through and make note of responses and any accompanying comments. Sometimes unexpected circumstances (count not clearing, riot, etc.) can derail the program plan on a Weekend at no fault of the leadership;
- If you have previously reviewed a Weekend led by this Advisory Council, is there anything that stands out as a repetitive issue or a previous concern?
- If the issues you have identified need further clarification, make contact with the Excellence Initiative entry person and ask to discuss the report with them;
- Remember, you are an encourager of excellence and be kind; make constructive comments, and enjoy hearing about the Kingdom victories from a first-hand observer!;
- When the Excellence Initiative report needs no further clarification, make any final comments on the Excellence Initiative report and ensure that the ‘Review Completed’ button is checked on every question;
- Finally, press the button labelled ‘Review Completed’ under the ‘Entry/Reviewer Persons’ tab to finalize the report, pray once again about the report, and press ‘Save’ to submit the report and permit its circulation.....Congratulations,..... YOU ARE DONE!!!!