

**Kairos Torch Excellence Initiative Interview Questions**

*(Please do not take this into the prison if you have phone numbers and email addresses on it,*



Revision: 2

State:

Advisory Council:

Weekend Number:  Yard:

Weekend Date: Month:  Day:  Year:

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Entered By:

Phone:

Email:

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Weekend Leader:

Phone:

Email:

Co-Leader:

Phone:

Email:

**CATEGORY: Introductory Information**

(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

1 Was the Program Manual and EZRA used to prepare/traing the team? How?

Yes	No
-----	----

Reference: Pages 10, 14, 92-96

Comment:

2 Was at least one of the Team Leaders the same gender as the Participants?

Yes	No
-----	----

Reference: Page 51

Comment:

3 Were all leadership positions filled by qualified volunteers as defined by the program manual?

Yes	No
-----	----

Reference: Pages 53-56

**Comment Is Required!**

Comment:

4 Did Team Leader(s) select qualified Volunteers that are committed to mentoring?

Yes	No
-----	----

Reference: Pages 28-29, 119

Comment:

5 Did the Team Leader(s) conduct the three Core Team Meetings?

Yes	No
-----	----

Reference: Pages 98-102

**Comment Is Required!**

Comment:

6 Have all Mentors received mentor training?

Yes	No
-----	----

Reference: Pages 92, 104

Comment:

7 Was there a minimum of 40 actual hours of Team Formation?

Yes	No
-----	----

Reference: Pages 6, 56, 58, 103

Comment:

8 Did all Team MEmbers attend at least 75% of the Team Formation hours?

Yes	No
-----	----

Reference: Page 58

Comment:

9 Were al Talk assignments done prayerfully and not assigned to repeat people?

Yes	No
-----	----

Reference: Pages 110, 130

Comment:

10 Were all Talks/Meditations previewed using the Talk Outlines in the Program Manual?

Yes	No
-----	----

Reference: Pages 169-174, 180-181

Comment:

11 Were at least 1/3 of the Team new members?

Yes	No
-----	----

Reference: Pages 75, 112

Comment:

12 Was prayer an integral part of team meetings? How?

Reference: Pages 5-6, 8-11

**Comment Is Required!**

Comment:

13 Were Team Members trained in DJJ and institutional rules/guidelines, especial security requirements? (Click NA if not

Comment:

14 Were all Team Members cleared by Kairos Torch Office (check Kairos website)

Reference: Pages 53-54

Comment:

15 What was done well during Team Formation?

**Comment Is Required!**

Comment:

16 Was there anything done during Team Formation that needs improvement?

Reference:

**Comment Is Required!**

Comment:

17 Did something out of the ordinary happen during Team Formation (awesome or otherwise)?

Reference:

**Comment Is Required!**

Comment:

**18** If something adverse to the program's protocol take place during the Team Formation? Can something be done so it might

Yes	No
-----	----

Reference:

**Comment Is Required!**

Comment:

**19** Was a Kairos Torch Mixer held prior to the Weekend?

Yes	No
-----	----

Reference: Pages 184-188

Comment:

**CATEGORY: A. Pre-Weekend**

(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

**Day 1 (Friday)**

Creation Presentation:

1 Was the current (most up to date) video used?

Yes	No
-----	----

Reference: Pages 31, 45, 59, 106, 173

Comment:

2 Were Participants names, pictures or both used in the presentation?

Yes	No
-----	----

Reference: Page 173

**Comment Is Required!**

Comment:

3 Did the Team Leader conduct the Team Meeting at the end of the day?

Yes	No
-----	----

Reference: Page 194

Comment:

**Day Two (Saturday)**

"Get Real" Talk:

4 Was the Talk presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Pages 221-224

Comment:

"You Are Not" Talk:

5 Was the Talk presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Page 228

Comment:

"Who Ya Gonna Trust?" Talk:

6 Was the Talk presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Pages 233-234

Comment:

"Walled Off" Talk:

7 Was the Talk presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Pages 241-244

Comment:

"I Don't Need Anyone" Mask Meditation:

8 Was the Meditation presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Page 226

Comment:

"Religious" Mask Meditation:

9 Was the Meditation presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Page 226

Comment:

"King of the Hill" Mask Meditation:

**10** Was the Meditation presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Page 235

Comment:

"Victim" Mask Meditation:

**11** Was the Meditation presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Page 236

Comment:

"Laughter" Mask Meditation:

**12** Was the Meditation presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: 239

Comment:

"Anger" Mask Meditation:

**13** Was the Meditation presented according to the Program Manual and completed within the time limit?

Yes	No
-----	----

Reference: Page 239

Comment:

**14** Was the Forgiveness Service conducted according to the Program Manual?

Yes	No
-----	----

Reference: Pages 246-251



Comment:

"Father Forgiveness" Monolog

**15** Was the Monolog presented according to the Program Manual?

Reference: Pages 247-248

Comment:

**16** Did the Team Leader Conduct the Team Meeting at the end of the day?

Reference: Page 205

Comment:

### Day Three (Sunday)

"God's Squad Stickin' Together" Talk:

**17** Was the Talk presented according to the Program Manual and completed within the time limit?

Reference: Pages 256-257

Comment:

"Choices" Talk:

**18** Was the Talk presented according to the Program Manual and completed within the time limit?

Reference: Pages 261-262

Comment:

**19** Did Table Family Chapel Visits take place?

Yes	No
-----	----

Reference: Pages 252, 258

Comment:

20 Was the Closing conducted according to the Program Manual?

Yes	No
-----	----

Reference: Pages 275-278

Comment:

21 Were there Free World guests at Closing?

Yes	No
-----	----

Reference: Pages 254, 275

Comment:

22 Any special Guests at Closing? If so, who?

Yes	No
-----	----

Reference: Pages 271-272

**Comment Is Required!**

Comment:

23 Was the Kairos Outside Program presented at the Closing?

Yes	No
-----	----

Reference: Pages 59, 277

Comment:

**CATEGORY: B. Weekend Implementation**

(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

1 How many Volunteers went inside the facility for the Weekend?

Reference: Pages 44, 53

Comment:

2 Were Participants selected by the Chaplain or Program Coordinator using the guidelines in the Program Manual?

 

Reference: Page 37

Comment:

3 How many Participants started the Weekend?

Reference: Page 44

Comment:

4 How many Participants dropped out and were replaced by and alternate?

Reference: Paes 37, 45, 47, 59, 106, 199

**Comment Is Required!**

Comment:

5 How many Participants completed the Weekend?

Reference:

**Comment Is Required!**

Comment:

6 Were there more Participants than committed mentors? If so, please explain why.

 

Reference: Pages 27, 37, 53

**Comment Is Required!**

Comment:

7 How many Table Families were there?

Reference: Pages 201, 210

Comment:

8 Did each Table Family have 3 team members?

 

Reference: Page 201

Comment:

9 How many Torch Bearers were used on the Weekend?

Reference: Pages 91, Appendix R

**Comment Is Required!**

Comment:

10 Was each Participant hosted by a single Team Member to accomplish 1 to 1 guide assignments? If NO, Why?

 

Reference: Page 92

Comment:

11 Did each Team Member stay for the entire 2 1/2 day Weekend?

 

Reference: Page 55

Comment:

12 Was each speaker prayed for before and after their talk or meditation?

Yes	No
-----	----

Reference: Page 211

Comment:

13 Were there any breaches of Confidentiality?

Yes	No
-----	----

Reference:

**Comment Is Required!**

Comment:

14 Was the Music Team effective in manner consistent with the Program Manual and licensing requirements?

Yes	No
-----	----

Reference: Pages 77-78

Comment:

15 Was the Lite N' Lively Leader prepared with appropriate win-win activities throughout the Weekend?

Yes	No
-----	----

Reference: Pages 72-73

Comment:

16 Did anything out of the ordinary happen on the Weekend (awesome or otherwise)?

Yes	No
-----	----

Reference:

**Comment Is Required!**

Comment:

17 Did something adverse to the programs protocol take place during the Weekend? Can something be done so it might not ha

Yes	No
-----	----

Reference:

**Comment Is Required!**

Comment:

**CATEGORY: C. Weekend Information**

(Please check or fill in the correct answer. Comments are required for all 'No' and 'NA' answers.)

1 Did the Weekend Leader distribute the Weekend Evaluations?

Yes	No
-----	----

Reference: 60, Appendix A

Comment:

2 Were the completed Weekend Evaluations given to the Team Leader or Advisory Council?

Yes	No
-----	----

Reference: Pages 258, Appendix A

Comment:

3 What was done well on the Weekend?

**Comment Is Required!**

Comment:

4 Was there anything done during/on the Weekend that needs improvement?

Yes	No
-----	----

Reference:

**Comment Is Required!**

Comment: